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INTRODUCTION

This Member Guide is intended to inform members, persons interested in becoming members, and others about Monument Hill Kiwanis Club. This Member Guide includes four sections: General Information, Sponsorships, Service Opportunities, and Club Activities. Additional information is available on the Club's website at www.monumenthillkiwanis.org. If more information is desired, please contact the Club at: P.O. Box 102, Monument, Colorado 80132 or monumenthillkiwanis@gmail.com

GENERAL INFORMATION

Kiwanis International (KI): Kiwanis was organized in Detroit, Michigan in 1915 with the primary focus of helping ordinary people and children to create extraordinary life-changing moments. KI and its Service Leadership Programs boast a worldwide membership of over 550,000 men, women and youth in over 16,000 clubs. Members volunteer over 18 million hours and invest more than $100 million in communities around the world.

Kiwanis is the only service organization that builds leaders at every level - from the youngest Kiwanis K-Kids all the way through several youth and adult programs.

In 2010, Kiwanis and UNICEF joined forces to eliminate maternal/neonatal tetanus, a disease that kills 60,000 newborns and 30,000 mothers each year but is preventable through vaccination. The Project raised over US $110 million to provide 387 million doses of vaccine.

Club History: The Club has been serving the Tri-Lakes community since 1974. For more than 36 years the Club was known as the Monument Hill Sertoma Club. On July 1, 2010, the Club changed its affiliation and name and became Monument Hill Kiwanis Club. The Club is very proud of its traditions and long record of service as a Sertoma club. In recent years the Club has been able to take advantage of the broader commitment to youth and education that Kiwanis provides.

Club Meetings: The Club meets Saturday mornings, 8:00 - 9:30 a.m., at the District 38 Administration Building, “Big Red,” in downtown Monument, 146 Jefferson Street. Meetings include announcements about service projects and other Club activities, breakfast, fellowship and a program speaker. Knowledgeable speakers are the focal point, providing a balance of education and entertainment. The Club does not pay for speakers and does not support or promote specific political, religious, or advertising agendas.

Organization: The Club is a Colorado nonprofit corporation that is qualified as a public charity under the Internal Revenue Code. It is managed by a Board of Directors that is elected by the Club’s members.

Foundation: The Club maintains the Monument Hill Foundation, a 501(c)(3) public charity. The Foundation is the charitable arm of the Club and awards over $45,000 in grants each year to qualifying individuals, groups and organizations. The Foundation’s mission is grounded in the mission of the Monument Hill Kiwanis Club—Making a Difference for Youth and Our Community—in the Tri-Lakes area, Northern El Paso County and the greater Colorado Springs area. Foundation activities are shaped by a Joint Operating Agreement between the two organizations.

Member Charges:

Joining Fee: There is no joining fee.

Dues: Member dues are collected quarterly. These dues cover Club operations as well as payments to Kiwanis International and the Rocky Mountain District. Regular members pay $50.00/quarter, payable within the first 30 days of each quarter or in advance. A Life Membership in Kiwanis may be purchased, which reduces quarterly dues to $39.50.

Meals: A light breakfast buffet (pastries, fruit, and beverages) is offered at the Club’s regular meetings. Members may partake of the buffet and beverage service at a cost of
$52 per quarter which is collected in addition to dues. The cost of beverages only is $26 per quarter. No purchases are ever required and no fees are charged to members not using the buffet or beverage services.

**Financial Support:** The Club’s mission is supported by Club fundraising projects (see page 7), which are the primary source of funds for the Club’s philanthropic work. The Club is also supported by businesses in the Tri-Lakes area and individual contributors. Business sponsors of the Club make contributions of either $150 (silver) or $300 (gold). In addition, any individual or business may make a tax-deductible donation to the Club or the Foundation in any amount.

**SPONSORSHIP**

In recent fiscal years, the efforts of the Club and its members resulted in annual monetary contributions in excess of $150,000 back to the community. The following is a brief description of some of the major beneficiaries of the Club’s charitable giving:

**Tri-Lakes Cares:** Tri-Lakes Cares is a United Way Agency that provides food, clothes, financial assistance and life skills training to needy citizens of our community.

**Salvation Army:** The Salvation Army provides basic needs of daily life for many who lack the resources to do so for themselves. In addition to food, shelter, clothing and financial assistance, the Salvation Army provides services to disadvantaged youth and operates rehabilitation centers for substance abuse.

**Griffith Centers for Children Chins Up:** Originally formed in 1927 with the help of the Kiwanis Club of Denver, the Centers operate several facilities in the State of Colorado that provide safe, supportive environments for young people. Their mission is to provide troubled children the environment and opportunities to become healthy, participating and productive members of society.

**Rocky Mountain Youth Leadership Foundation, Inc. (the Foundation):**
The Foundation is a Colorado nonprofit patriotic foundation that annually presents week-long youth leadership conferences attended by selected high school juniors and seniors who all attend on full-scholarships funded by civic-minded individuals and organizations. Formed in 1990, the RMYLF has no paid staff—it is an all-volunteer organization. The Foundation operates an annual Conference for high school juniors and seniors, held in late June at the University of Colorado—Colorado Springs. The Conference provides an educational experience that develops leadership, communications, patriotism and free enterprise competencies for young leaders. Students pay only their transportation to and from the Conference—all other fees are paid by scholarship through the RMYLF. MHKC members have sponsored the majority of the over 2,000 students attending conferences held over the past 27 years. For more information about the RMYLF and Conference, go to: [http://www.rmylf.org](http://www.rmylf.org).

**PARTNERS IN SERVICE**
The MHKC maintains Partnership in Service relationships with several local organizations for the purpose of increasing the impact to the community through mutual support of partner activities. For most of these organizations, formal Memoranda of Agreement (MOA) are maintained which specify the mutually beneficial activities and privileges we share with our Partners in Service. Partner in Service organizations are:

**District 38 Schools (D38)**
**Integrity Bank & Trust (IBT)**
**Tri-Lakes Cares (TLC)**
**Tri-Lakes Chamber of Commerce (CoC)**
**Tri-Lakes Women’s Club (TLWC)**
SERVICE OPPORTUNITIES

The heart of any service organization is the contribution of time and effort by its members to serve the community and raise money for worthy causes. The Monument Hill Kiwanis Club prides itself in being an organization of volunteers. The following is a description of the major service opportunities in the Club, which include our signature Service Leadership Program, Community Service Projects, and Fundraising Projects. There is a calendar of events at Attachment 2, displaying Club & Foundation activity for a nominal calendar year.

SERVICE LEADERSHIP PROGRAM

Kiwanis International has a multi-stage program that is designed to develop leaders through community service. If you get involved, you will be amazed at what youth in our community can accomplish. Kiwanis Club members perform advisory roles at each of these SLP Clubs and attend regular SLP Club meetings.

College Circle-K Club: Monument Hill Kiwanis sponsors a service club at the University of Colorado, Colorado Springs (UCCS). This club conducts a range of community service projects in support of Kiwanis objectives.

High School Key Clubs: Monument Hill Kiwanis sponsors the Key Clubs at both Lewis-Palmer High School and Palmer Ridge High School. During the school year interested Club members are welcome to attend Key Club meetings at the high schools. Visual support can be given by coming to the Key Club and Key Club Board meetings to show the students we are interested—and they respond positively to this support. It is impressive to see how much 'business' is actually completed at these meetings. From time to time, Club volunteers to assist at some Key Club events. Combined events such as, 4th of July Parade, Empty Bowl and Salvation Army Bell Ringing are three of the activities where Kiwanis members can work side by side with Key Club members.

BUILDERS CLUB: Builders Club is a “student-led” community service organization that operates under school regulations and draws its members from the student body of our middle school. Builders Club is structured only on the local club level but is supported by the Kiwanis International Office in Indianapolis, Indiana, which provides programs, literature, and opportunities to relate to teenagers from countries worldwide.

K-Kids: K-Kids are the youngest and fastest growing service organization for elementary students worldwide. These clubs are ideally suited for students in grades 1 through 5 (ages 6 to 12). K-Kids is a "student-led" community-service organization, which operates under school regulations and draws its members from the student body.

Key Leader Conference: Key Leader is Kiwanis International’s leadership education program for students, primarily in high school. Its mission is to provide a “life-changing experience that inspires young people to achieve their personal best through service leadership.” Events are open to all students ages 14 to 18—including students who are not part of a Kiwanis SLP program—with emphasis on 9th and 10th grades. Each Conference is limited to 60 participants, but there is no limit on the number of participants from the same school. The schedule may vary, but students nominally register from 4-6 p.m. on a Friday afternoon and depart after 11:30 a.m. on Sunday morning. All lodging, meals and activities are chaperoned and take place at the event site.

COMMUNITY SERVICE PROJECTS

Soap Box Derby: The Pikes Peak Soap Box Derby is part of the national program that culminates in the championship races in Akron, Ohio. This is an event where a parent and youth build a racer together and compete against other youths in a race held in
Colorado Springs in June. Club volunteers assist with set up and break down of the track on race days, act as judges, serve as mentors to kids building a car, and help with running the race.

Rocky Mountain Youth Leadership Conferences: The Club works closely with the Rocky Mountain Youth Leadership Foundation to organize and provide volunteers needed to conduct successful youth leadership conferences each summer. Volunteers help to put on the conferences by serving as instructors or speakers and in other staff roles.

Deaf & Blind School Golf Program: Each spring, the Club provides volunteers to teach golf skills to students from the Colorado School for the Deaf and Blind. There are nominally 20 students in the program, and volunteers provide one-on-one instruction. Volunteers do not have to be golfers or experts in sign language. The program runs for 8 weeks with sessions held twice a week for about 1 ½ hours each.

Therapeutic Horseback Riding: The Club sponsors therapeutic horseback riding activities for special needs students in the local school district. Club volunteers help students mount the horses and to act as side guides while students are riding. Typically, activities take place on Monday, Wednesday, and Fridays during the week. Knowledge of horses is not required to work on this activity.

Independence Day Parade: The Club sponsors, organizes, and marshals the annual 4th of July Parade in downtown Monument. This is the biggest small town parade in America, attracting 10,000 - 15,000 people each year. Club volunteers help organize the parade and serve as line-up marshals, parade marshals, judges and in many other positions.

Harvest of Love Food Collection: Beginning in October, local schools begin gathering food for the Harvest of Love campaign. This food is used in the Tri-Lakes Cares Thanksgiving and Christmas baskets for the needy. In early November, Club volunteers help pick up the food at the schools.

Holiday Gifts to Needy Families: The Club supports Tri-Lakes Cares in the distribution of food baskets to more than 250 needy families each Thanksgiving and Christmas. Toys are also given to families at Christmas. Before Thanksgiving, volunteers take food from the storage areas (collected during Harvest of Love) to the staging area. Club volunteers fill the baskets a week before the holiday deliveries. On the Saturday before the holidays, volunteers help distribute baskets and toy boxes to the families.

Senior Meals: The Club supports a program of providing noon meals for Tri-Lakes area seniors on Tuesdays, Wednesdays, and Thursdays at the Mennonite Church on Highway 105 west of town. Approximately 30 senior citizens take part in this activity each week. Club volunteers pick up food containers at the church, drive to a kitchen location in south Colorado Springs to pick up the prepared meals, and transport the meals back to the church by 11:30 a.m. Volunteers utilize their own vehicles with space enough to hold food containers (van, truck, or SUV).

Support of Other Community Organizations: In addition the programs described above, the Club frequently provides volunteer services needed by other community organizations to further their missions. Examples of such services have included: assisting Tri-Lakes Cares and the Tri-Lakes Women’s Club in putting on their annual fundraising events, assisting the Aspen Camp during its annual clean-up weekend, supporting the Griffith Centers with volunteers for its annual golf tournament, fundraising dinners, and “Peak Challenge” fundraisers, as well as maintenance work at Center facilities.
Other Community Service Projects: The Club has provided judges for DECA (Distributive Education Council of America) competitions, served as election judges, mentored in local schools, spoken to middle school students about patriotism and citizenship, and provided income tax assistance to senior citizens.

FUNDRAISING PROJECTS
The Club operates a range of fundraising projects—the net proceeds from which are used for qualifying charity efforts. No fundraising monies are used for Club operation. Club operation is conducted entirely out of member dues & fees.

Monday Night Bingo:
The Club conducts bingo every Monday evening at the Carefree Bingo Hall in Colorado Springs. This operation has been the main club fundraiser since 1989. Club volunteers serve on one of four teams of 14 members each that staff the bingo hall every fourth week. Doors open at 6:00 p.m. and games are normally over by 9:00 p.m. All able members are strongly urged to participate in the bingo effort—it’s once a month and it’s fun.

Salvation Army:
The Club organizes and provides most of the manpower for the Salvation Army bell ringing at local merchants between Thanksgiving and Christmas. Club volunteers ring the bell for one hour at each store from 11:00 a.m. to 6:00 p.m. daily. On Sundays, the Lewis-Palmer and Palmer Ridge High School Key Clubs provide ringers. Volunteers also pick up collections at the end of the day and deposit the money in the bank.

Colorado Peaches:
This Club sells Colorado peaches. Beginning in June, volunteers distribute flyers and staff booths at public events. Club volunteers also staff a distribution point for the peaches during a single weekend day in August.

Arts & Crafts Fair:
Each year in the first week of December, we organize a one-day event called the North Pole at Tri-Lakes Arts and Crafts Fair where 70 or more vendors sell their wares. The project is funded by vendor booth rentals and profits go back to the Club. Volunteers help with setup the day before and breakdown the evening of the event.

Empty Bowls Dinner:
Each October, the Club, in conjunction with Tri-Lakes Cares, sponsors the Empty Bowls Dinner & Silent Auction. This community-wide fundraising event involves local potters, churches, restaurants, businesses and individuals in hosting a soup, bread, and dessert dinner for the community. Tickets are sold and all services are donated. The unique feature is that attendees get to keep the hand-thrown bowls donated by the potters. All net proceeds go to support Tri-Lakes Cares. The event is labor intensive, and volunteers from the Club perform many tasks, including working with local businesses, picking up food and beverages, managing serving lines, and cutting and displaying breads and desserts.

Super Bowl Boards:
During the Christmas Party and prior to the Super Bowl in late January or early February, the Club utilizes four or five boards on which members and others may sign up for the Super Bowl pool. Net proceeds are used to support local charities.

Football/Basketball Pools: The Club operates NFL football and NCAA basketball pools for its members. Net proceeds from these pools are used to support worthy causes.

Other: Club members are encouraged to participate in the raffle held at our weekly meetings, grocery cards and Amazon Smile. Fifty percent of the money raised by the raffle goes to the Foundation. A small portion of a member’s purchases at local grocery stores and on Amazon Smile goes to the Foundation.
**CLUB ACTIVITIES**

**Social Activities:** One of the Club’s goals is to provide a social environment for Club members to get to know one another and to have fun. The Club arranges a number of social events, including a Christmas party, each year for members and guests.

**Leadership & Committees:** Numerous opportunities are available to members to participate in the leadership and administration of the Club by serving in elected or appointed positions with the Club or serving on one of the Club’s committees, such as Granting, Fundraising, Administration, Membership and Finance, among others.

**Kiwanis Conferences:** Members of the Club attend Division, District, and International Kiwanis Conferences. These conferences are organized around training and information as well as conducting business, electing officers and considering changes in governing documents. Attendance at these conferences provides an objective insight into the Kiwanis purpose and mission.
Club Projects/Events Schedule

As Of: Oct 2019

- Bingo (every Monday evening; ~6:30pm-9:30p; 4 rotating teams)
- Elementary Reading
- Deaf/Blind Golf
- Soap Box Derby
- 4 Jul Parade
- Rocky Mountain Youth Leadership Conference

Colorado Peach Distribution
- Peak Challenge
- Empty Bowls Dinner & Silent Auction
- Harvest of Love
- Therapeutic Riding

Bingo (every Monday evening; ~6:30pm-9:30p; 4 rotating teams)
- Club Annual Meeting (elections)
- Nom. Committee
- RMD Conference

Fiscal Year Changeover
Admin Year Changeover

- Holidays
- Fiscal Year Changeover
- Admin Year Changeover
- External
- Internal
- Super Boards
- March Madness
- NFL Pools
- DECA
- North Pole at Tri-Lakes
- Arts & Crafts Fair
- KI Convention
- RMD Convention
- KI Convention

Elementary Reading
- Leadership Change
- Policy & Procedures Review
- Gala
- Bell Ringing

2020
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New Member Application

**MEMBERSHIP INFORMATION**

**PERSONAL**

Name: ____________________________

Date of Birth: ________________  Spouse Name: ________________

Address: ________________________________________________

Home Phone: ______________________  Cell Phone: ________________

Email: ______________________________________________________________________

**BUSINESS**

Business Name: ______________________  Job Title: ________________

Address: ________________________________________________

Phone: ______________________________  Email: ______________________________________________________________________

**BIOGRAPHICAL SUMMARY:**

______________________________________________________________________________

______________________________________________________________________________

______________________________________________________________________________

**SKILLS You Will Contribute** [e.g. Public Relations; Info Technology (IT); Website Design; Social Media; Word Processing; Excel/Data Mgt; Accounting/Finance; Project Leadership, Other (be specific)]:

______________________________________________________________________________

______________________________________________________________________________

______________________________________________________________________________

How Did You Hear About Us?

Seen Our Ads in Local Newspapers?  ☐ Yes  ☐ No  Seen Our Website?  ☐ Yes  ☐ No
Please indicate, in numerical order, your priority interests for participating in club activities. You do not have to prioritize all activities. New members are assigned to these activities, based on their priorities.

**Bingo** We strongly encourage all able members to participate in Bingo. This is our most important fundraising service opportunity, providing critical support to our Foundation granting program—and it’s fun. Bingo requires only 3-4 hours one Monday night a month. Members are assigned to one of 4 rotating teams, based on the needs of the Club.

<table>
<thead>
<tr>
<th>Community Service Projects</th>
<th>Fundraising Projects</th>
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<tbody>
<tr>
<td>___ Independence Day Parade</td>
<td>___ Bell Ringing for Salvation Army</td>
</tr>
<tr>
<td>Once a year, 4 July, with preparation meetings</td>
<td>Day after Thanksgiving thru Christmas Eve</td>
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<tr>
<td>___ Soap Box Derby</td>
<td>___ Empty Bowls Dinner</td>
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<tr>
<td>3-8 days (member choice) in May and June</td>
<td>Wednesday of 1st full week in October</td>
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<tr>
<td>___ Rocky Mountain Youth Leadership</td>
<td>___ Colorado Peaches</td>
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<tr>
<td>Once per year in July</td>
<td>One day for distribution in early August</td>
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<tr>
<td>___ Elementary School Reading</td>
<td>___ Arts &amp; Crafts Fair</td>
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<tr>
<td>Once per year in March</td>
<td>Two days (setup and breakdown) in early Dec</td>
</tr>
<tr>
<td>___ Deaf and Blind Golf Program</td>
<td>___ Sports Pools (5 different events)</td>
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<tr>
<td>Two days a week, two months a year</td>
<td>March and during NFL season</td>
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<tr>
<td>___ Therapeutic Horseback Riding</td>
<td></td>
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<tr>
<td>Once a week during fall</td>
<td></td>
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<tr>
<td>___ Harvest of Love Food Collection</td>
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<tr>
<td>Once per year during the fall</td>
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<tr>
<td>___ Senior Meals</td>
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<tr>
<td>Approximately 1-2 days a month year around</td>
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<tr>
<td>___ Holiday Food Distribution</td>
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<tr>
<td>Twice a year in November and December</td>
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**Meal Choice:** Meal choice is made and billed quarterly in addition to dues. Chose one.

☐ Continental Breakfast - $4/meeting (nominally $52/quarter). A selection of homemade sweet & savory pastries, fruit, & beverages.


☐ No Meal - No charge.

**Commitment:** As a member of Monument Hill Kiwanis, I will commit myself to community service by volunteering to serve in the indicated areas and throughout the year as my Club needs.

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<tr>
<th>Applicant Signature</th>
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<th>Sponsor Signature</th>
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<tr>
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